

ADA Minutes - July 11, 2017 amended

Location : Greenstone Farm Credit Services, 3225 Walker NW, Grand Rapids, MI 49544

A. **Welcome & call to order** : 7:15 pm

B. **Attendance**: Kathy Walters, Laurie Moore, Sue Bardins, Whitney Petersen-McIntosh, Fran Cilella, Sarah VanAllsburg, Ruthanne Wolk, Ginny Smith, Phyllis Walsh, Amy Schierbeek Absent: LoriAnn Thwing, Meike Vollmers, Suzannah Simon, Ella Hoekstra, Amanda Pitsch

C. **Minutes**: June 2017 minutes - - - Amy moved to accept and Whitney seconded. The Board voted to approve.

D. **Officer's reports**:

- President Kathy Walters: discussion of a fraudulent email from "president ADA to treasurer ADA" requesting wire transfer of funds for a project. Kathy restated that no ADA funds are ever paid without receipts and ADA Board approval. Notation of this email was made so all Board members would be wary of potential email abuse.
- Vice President Laurie Moore: no report
- Treasurer Sue Bardins: is actively transitioning all documents from the former treasurer. The re-licensing issue is also being researched. **The Quick Books application is requiring extensive work. Laurie made a motion for the ADA to compensate Sue Bardins for hours worked in excess of the ADA treasurer's job while Quick Books is being updated - this compensation will be \$25/hour not to exceed \$250.** Fran seconded. The Board approved.
- Secretary Ruthanne Wolk: no report

E. **Committee reports**:

- Show Sanctioning Laurie Moore: reported that Concord Ridge is hosting a show on September 23. Both the Benchmark and Windy Ridge shows will use paper entry & payment forms - not the online format. The website will be updated to reflect this change. **Still working with the online site to provide a field for the ADA member number so Points can easily be tallied.**
- Membership Meike Vollmers: was absent but submitted an email report showing 95 total members with 7 added in July. July 2016 had 104 members.

- Clinics/Education Suzannah Simon: was absent but submitted an email report that all stalls are reserved for the Thomet Show July 22/23.
Suzannah will apply for The Dressage Foundation GMO \$2000 education grant to cover cost of Endel Ots Clinic.
- Sales/Merchandise Ginny Smith: submitted a check to Sue for merchandise sold.
- Newsletter Amanda Pitsch: was absent but the Board discussed the purpose of the ADA newsletter. The consensus was that it is primarily for education and entertainment of ADA membership with email, website & Facebook being the primary source for ADA news updates.
- Points Fran Cilella: reported that the points from past shows are ready. Discussion of clarification of junior age classifications - working on a better way to keep tract online.
- Advertising Whitney Peterson-McIntosh & Fran Cilella: **Whitney reported that the Sponsorship Banner will be ready for the July Thomet Show.**
- Banquet/Silent Auction Sarah VanAllsburg: will be contacting the venders and sponsors for donations. **Amy will compose an article for Silent Auction participation guidelines.**
- ADA Fall Classic & Invitational Suzannah Simon: no report
- Web-based Communications Lori Ann Thwing: no report
- Scholarship Amy Schierbeek: no report
- Junior Board Representative Ella Hoekstra: no report
- Newsletter Amanda Pitsch: no report
- Finance Lyn Kendall: no report
- Elections Kathy Walters: no report
- USDF Representative Laurie Moore: no report
- Omnibus Phyllis Walsh: no report

F. **Unfinished business:** ADA member number on computer form. Dressage Foundation GMO \$2000 Grant. Donation of \$200 to Barn for Equine Learning.

G. **New business:** Phyllis is coordinating the Tribute Grain Bag program. Bag tags will be collected and submitted for ADA receipts from programs that benefit our membership. Laurie mentioned the Dressage Foundation sponsoring a class for "clock & ribbons" during the ADA Fall Classic & Invitational Show. Laurie & Phyllis will research a group trip to the USDF meeting and Carl Hester Symposium in Lexington, KY on Dec 2 & 3. Future projects for the annual awards - C.A.N.T.E.R award, Tirioso award, Musical award and Sportsmanship award.

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H. **Announcements:** next meeting on August 1, 2017 - - 7pm at Greenstone Office Building

I. **Adjournment:** Ruthanne moved. Fran seconded. Meeting adjourned at 8:07 pm